



Project Manager – Special Projects Construction

Since 1980, Dyna Ten (a Comfort Systems USA Company) has been successfully providing Commercial Service and Construction Solutions to the greater Dallas/Fort Worth market. We partner with our customers and understand that technical expertise and flawless execution is what they expect, and what Dyna Ten consistently delivers. This is why customers continue to rely on Dyna Ten to be their chosen provider for construction solutions. DynaTen continues to grow and so does our need for top level talent. We offer tremendous long-term career opportunities, excellent benefits, and a work environment designed to help you succeed and grow!

Job Opportunity

DynaTen is seeking a Project Manager to join our Special Projects construction team! This is a critical position responsible for planning, executing and ultimately overseeing projects so our delivery is of high quality and to our customers standards.

Responsibilities

- Ensure project is constructed in accordance within the design specifications, budget, and schedule
- Review project plans and specifications, build project schedules, make recommendations of potential cost-saving measures, and identify project areas of improvement proactively
- Complete job cost breakdowns, schedule of values, and review/approved project billings
- Work with general contractors, owners, vendors, and subcontractors to coordinate project schedules, RFIs and change orders as needed
- Order mechanical and plumbing materials per the project specs to ensure delivery in accordance with project schedules
- Coordinate with field superintendents on manpower needs based on the project schedule
- Conduct and attend pre-construction and post construction meetings
- Manage multiple projects varying in scope simultaneously
- Continue communication with office personnel, GC's, owners, and others as needed
- Complete all required project documentation electronically
- Maintain and build customer relationships
- Oversee and continuously monitor project site safety for all involved at the site
- Attend networking and marketing events

Education and Training

- 5 or more years' experience working on commercial mechanical and/or plumbing projects in the healthcare, education, industrial, government and/or office markets.
- Management of projects in size and scope valued at up to \$8M preferred.
- Experience with project reviews and cost to complete meetings, managing project financials and leading project close outs.

Requirements

- Strong verbal and written communication skills
- Required aptitude on construction
- Have a positive attitude, be professional and self-motivated
- Ability to work as both an individual contributor and a team player
- Complies and promotes company safety policy
- Bachelor's degree in business, communications, or a similar degree
- Proficiency utilizing the Microsoft Office Suite (including CRM)
- Pass a background, drug screening, and MVR check
- Ability to travel as needed for projects and training

Dyna Ten is an equal opportunity employer, including disabled and veterans.

If interested in joining our team, please contact Larry Elledge at 817-616-2200 or at

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